



**City of Lewisburg  
Request for Bids  
Riot Gear**

The City of Lewisburg Tennessee is seeking Bids for Riot Gear.

Bids will be received no later than 2:00 PM (CDT) on Friday, September 30<sup>th</sup>, 2016. Late bids will not be considered.

Bids should be mailed or delivered to:

**Pam Davis  
City Recorder  
Lewisburg City Hall  
131 E. East Church Street  
Lewisburg, TN 37091**

Bid Specifications are available for pick up at City Hall, 131 E. Church Street, Lewisburg, TN 37091. For electronic copies of specs please contact Pam Davis, Recorder at 931-359-1544.

Bids will be submitted in a sealed envelope. The envelope must be plainly marked with the following information:

- Solicitation Name
- Name and address of bidder

***Faxed or electronic Bids will not be accepted.***

The City of Lewisburg complies with the Civil Rights Act of 1964 which prohibits discrimination, and reserves the right to reject any and all bids and to waive any formalities.

**City of Lewisburg - Request for Bids**  
**Riot Gear**  
**General Terms and Conditions**

**1. ACCEPTANCE AND REJECTION:** The City of Lewisburg (The City) reserves the right to reject any or all bids, to accept bids in whole or in part (unless otherwise indicated by bidder), to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications where efficiency of operation will not be impaired, and to award bids to best serve the interest of the City.

**2. PRICES:** Unless otherwise stated in the Bid Invitation, the following will apply: (1) prices must be F.O.B. destination specified in bid, (2) prices must be firm and not subject to escalation, (3) bid must be firm for acceptance for 30 days from bid opening date. In case of errors in extension, unit prices shall govern. Discounts from bid price will not be considered in making awards.

**3. EXCEPTIONS TO SPECIFICATIONS:** Any exceptions to the bid specifications must be stated in the bid.

**4. FREIGHT:** The price submitted must be inclusive of all freight, shipping, delivery and installation charges (if applicable).

**5. DEFAULT:** All commodities furnished will be subject to inspection and acceptance by the City after delivery. Default in promised delivery or failure to meet specifications authorizes the City to cancel award (if applicable).

**6. ETHICS:** "It shall be a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a City contract upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies maintained by the contractor for the purpose of securing business.

**7. Cooperative Purchasing:** The City of Lewisburg has in effect cooperative purchasing agreements with other government entities within Marshall County. Unless otherwise indicated by the bidder the services and pricing under this bid will be available to the other entities.

**8. Inquiries:** any questions regarding this solicitation should be submitted in writing (email is acceptable) no later than 2:00 PM CDT on September 26<sup>th</sup>, 2016 to:

**David Henley**  
**Chief of Police**  
**101 Water Street**  
**Lewisburg, TN 37091**  
[david.henley@lewisburgtn.gov](mailto:david.henley@lewisburgtn.gov)

Responses will be distributed to all interested parties.

**9. Award:** If an award, is made the City shall award to the responsible and responsive bidder whose pricing is the lowest and most advantageous to the City.

**City of Lewisburg**  
**Riot Gear – Requests for Bids**

The Lewisburg Police Department will accept bids on the following Law Enforcement Equipment:

**(25) Monadnock TR1000 Non-Ballistic Riot Helmets w/Face Shield**

**(25) Monadnock Peacekeeper II Clear Riot Shield w/ Custom-Molded Ambidextrous Handle, 24" x 48", w/ "POLICE" Decal**

**(25) Monadnock PLP 26" Straight Baton with Foam Grip**

**Please Note:** The use of a brand name is for is the purpose of reference only and to designate the standard of quality, performance, and characteristics desired and is not intended to be a statement of preference or to limit or restrict competition. All vendors submitting a bid are required to submit specification sheets for each product. The City of Lewisburg reserves the right to determine equivalency.

***BID RESPONSE - CONTACT INFORMATION***

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In order to complete the evaluation process faster, list the name, address, phone number, fax number, and email address of the person capable of answering any questions that may arise during the bid review and evaluation process. **(Please Print or Type)**

Company Name: \_\_\_\_\_ Attention: \_\_\_\_\_

Address: \_\_\_\_\_ City/ST/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

The sum of all items inclusive is **(TOTAL BID AMOUNT):** \$ \_\_\_\_\_. ***Dollars and Cents***

***Amount Written Out:*** \_\_\_\_\_

\_\_\_\_\_  
Name of Authorized Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Authorized Individual

\_\_\_\_\_  
Date